



# Minnesota Public Fleet Summit

Thursday, May 11

General Session

- 7:30-8:00 Registration and Coffee  
8:00-8:30 Welcome and Introductions  
8:30-9:00 ***How to Develop a Metric that Moves Fleet Performance***  
Dave Seavey, CAFM, former Fleet Director for the City of Seattle, WA  
9:00-9:35 ***Three Ways to Decrease Vehicle Downtime***  
Dave Seavey, CAFM, former Fleet Director for the City of Seattle, WA  
9:35-9:55 Break and Networking  
9:55-10:15 ***NJPA on Contract Purchasing***  
10:20-10:50 ***Parts Management Best Practices – Inventory Control***  
Sam Lamerato, CFPF, Superintendent of Fleet for Troy, MI (retired)  
10:50-11:25 ***Parts Management Best Practices – Physical Inventory & Performance Measures***  
Sam Lamerato, CFPF, Superintendent of Fleet for Troy, MI (retired)  
11:25-11:45 ***GovDeals on Getting the Greatest ROI from Online Auctions***  
11:45-12:30 Lunch and Networking

## Afternoon Sessions

- 12:30-1:00 ***Calculating Public Fleet Rates***  
John Hunt, CFPF, Fleet Manager for the City of Portland, OR  
1:00-1:35 ***How to Establish Vehicles Life Cycles***  
John Hunt, CFPF, Fleet Manager for the City of Portland, OR  
1:35-1:55 ***GPS Insight on Providing Visibility to Achieve Efficient Fleet Operations***  
1:55-2:15 Break and Networking  
2:15-3:15 ***Emerging Technologies – Solutions For Today’s Challenges Facing Minnesota Fleet Managers***  
3:15-3:30 Break and Networking  
3:30-4:00 ***The Elements of a First-Class Fuel Management Program***  
Dave Seavey, CAFM, former Fleet Director for the City of Seattle, WA  
4:00-4:35 ***How to Establish an Effective Car-Sharing Program***  
Dave Seavey, CAFM, former Fleet Director for the City of Seattle, WA  
4:35-5:00 Day One Wrap-up Discussion - Combined PFS Speaking Team

## Friday, May 12

General Session

- 7:30-8:00 Registration and Coffee  
8:00-8:20 Day Two Opening Remarks and Discussion – Combined PFS Speaking Team  
8:20-9:20 ***Local Fleet Manager Educational Session***  
TBD Minnesota Fleet Manager  
9:20-9:50 ***Top Public Fleet Performance Measures and How to Benchmark***  
John Hunt, CFPF, Fleet Manager for the City of Portland, OR  
9:50-10:20 ***Conducting an Effective Utilization Study and Rightsizing your Fleet***  
John Hunt, CFPF, Fleet Manager for the City of Portland, OR  
10:20-10:40 Break and Networking

- 10:40-11:10 ***How to Determine Correct Staffing Levels***  
Sam Lamerato, CFP, Superintendent of Fleet for Troy, MI (retired)
- 11:10-11:45 ***Understanding the Value of Personal and Organizational Certification***  
Sam Lamerato, CFP, Superintendent of Fleet for Troy, MI (retired)
- 11:45-12:15 ***Leading Fleets Contest Information & Professional Organizations & Door Prize Drawing***
- 12:15-12:30 ***Closing Remarks***